



## City of Santa Clara, Texas – February 10, 2025 Planning & Zoning Commission Meeting Minutes

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### A. CALL MEETING TO ORDER

The Planning & Zoning Commission met in a regular meeting on Monday, February 10, 2025, at 6:32 PM. At City HLL 1653 N Santa Clara Rd in City of Santa Clara with Chairperson: David Cale.

#### 1. Roll Call:

David Cale Chairperson, Carrie L. Itschner, Thomas Perkins, Chad Brady, Shane Lipke, Chase Grier, and Lloyd Fairley,  
Thomas Perkins, Jeffry Standley.

**City Council Members present:** John Reagan, Ernest Schoenefeldt

**2. Declaration of Quorum:** Quorum present for February 10, 2025.

### PLEDGE

#### PUBLIC COMMENT:

- Commissioner Stephen Germann Precint 4:
  - Expressed his personal opinions on the petition being signed.
  - He expressed his views on the roads of Santa Clara

### B. CONSENT AGENDA

#### 1. November 11, 2024, Regular Planning & Zoning Meeting Minutes

Chad Brady made the motion to approve the November 11, 2024, meeting minutes.  
Lloyd Fairley seconded the motion. Motion carried.

### C. DISCUSSION ONLY ITEM

#### 1. Guidelines for a retention pond.

After discussion the conclusion was to raise board 2ft.

#### 2. Completion of the S-Curve @ Santa Clara Rd. & FM 78.

No discussion on this topic.

#### 3. Pros/Cons of Annexation.

No discussion "Annexation" was incorrect topic.

**D. DISCUSSION AND POSSIBLE ACTION ITEMS**

**1. Election of the P&Z Chairperson and Vice President 2025:**

Lloyd Floyd made the motion to keep David Cale as P&Z Chairperson 2025 David Cale accepted. David Cale seconded the motion. Motion carried.

Shane Lipkin made his motion to step down as P&Z member. Carrie Itschner made the motion to accept Shane Lipkin verbal resignation. Chad Brady seconded the motion. Motion carried.

Chase Grier made the motion to remain as Vice Chairperson. Chad Brady seconded the motion. Motion carried

**2. Harvest Hill IVC preliminary plat:**

Thomas Perkins made the motion to approve the Harvest Hill IVC preliminary Plat as per City Engineer comments. Chad Brady seconded the motion. Motion carried.

**3. Priority list for road work:**

Lloyd Fairley made the motion to appoint Chase Grier to review Youngsford Road and pick a spot that needs repair. Chad Brady seconded the motion. Motion carried

**E. ANNOUNCEMENTS: NONE**

**H. EXECUTIVE SESSION: NONE**

**I. ATTENDANCE BY OTHER ELECTED OR APPOINTED OFFICIALS: NONE**

**J. ADJOURNMENT**

Thomas Perkins made the motion to adjourn the meeting at 7:34 PM. Chad Brady seconded the motion and passed unanimously.

Chairperson: David Cale

City Clerk: Anna Tagle

