



**City of Santa Clara, Texas
Regular City Council Regular Meeting Minutes**

March 24, 2025

The City Council called regular meeting on March 24, 2025, at 6:34 PM. At City Hall 1653 N Santa Clara Road and video conference through city's homepage City of Santa Clara with Mayor Jeff Hunt.

A. PLEDGE

Pledge of Allegiance to the Flag of the United States of America: I pledge allegiance to the flag of the United States of America, and to the republic for which it stands: one nation under God, indivisible, with liberty and justice for all

B. CALL MEETING TO ORDER

1. Roll Call: Marian Carty, Dwane Atkins-Absent, John Reagan, Danny Trammell, and Ernest Schoenefeldt

P&Z Members present: Thomas Perkins and David Cale

2. Declaration of Quorum: Quorum was present for February 24, 2025, City Council Meeting

C. PUBLIC COMMENT:

- Jill Bennett (Deerwood Ln): Shared her concern on how tree limbs were cut down on "Century Oak Tree" in front of their property. Would have appreciate if someone would have talked to us first before cut on the tree.

D. PUBLIC HEARING

Public Hearing; 1901 Weil Rd

Hearing open at 6:38 pm – several positive public comment regarding church at this location would be good for the community – Hearing closed at 7:09 pm

E. CITY STAFF REPORTS

1. Financial Report - City Secretary

F. CONSENT AGENDA

1. **January 27, 2025 – City Council Regular Meeting Minutes**
2. **February 24, 2025 – City Council Regular Meeting Minutes**

Councilmember John Reagan made the motion to approve City Council Regular Meeting Minutes for January 27, 2025 and February 24, 2025. Councilmember Marian Carty seconded the motion. Motion carried with the vote of 4 yes and 0 no.

G. DISCUSSION ONLY

1. **Presentation – Hill Country Road Paving:** No presentation.
2. **Policy for trimming trees and propose budget adjustment if needed:** City policy will be drafted.

H. DISCUSSION AND POSSIBLE ACTION ITEMS

Items listed under this heading are for discussion and possible action.

1. **Guadalupe Count Children's Advocacy Center – Proclamations for:**
 - a. **Child Abuse Prevention Month - April 2025:**
 - b. **National Crime Victims Right Week (4/6/25-4/12/25):**
 - c. **Sexual Assault Prevention Awareness Month – April 2025:**

Councilmember John Reagan made the motion to approve 2025 Proclamation Child Abuse Prevention Month- April 2025, National Crime Victims' Rights Week in Santa Clara, Texas – April 6 – 12, 2025 and Sexual Assault Prevention Awareness Month- April 2025. Councilmember Ernest Schoenefeldt seconded the motion. Motion carried with the vote of 4 yes and 0 no

2. **Special Use Permit – 1901 Weil Road:**

Councilmember Danny Trammel made the motion to approve Special Use permit application for proposed use of property Church/Place of Worship. Councilmember Ernest Schoenefeldt seconded the motion. Motion carried with the vote of 3 yes and 1 abstain.
3. **FY 2023-2024 Audit review by Armstrong, Vaughan & Associates, P.C.**

Phil Vaughan, CPA from Armstrong, Vaughan & Associate presented the audit for City of Santa Clara for the fiscal year 2023-2024 and offered to address any question City Council might have regarding this audit. The City Council is scheduled to review and approve FY 2023-2024 Audit at next meeting April 28, 2025.
4. **Santa Clara Loop crack sealing agreement:** No action taken on this topic.
5. **Youngsford Road project:** Councilmember John Reagan made the motion to advance the Youngsford Road project not to exceed \$30,000 from the major road fund, with the work commencing from FM 1044 and extending westward as far as feasible. Councilmember Marian Carty seconded the motion. Motion carried with the vote of 4 yes and 0 no.
6. **Outdoor Burning Ordinance:** Councilmember John Reagan made the motion for the creation of an Outdoor Burning Ordinance. Councilmember Danny Trammell seconded the motion. Motion carried with the vote of 4 yes and 0 no.
7. **Appointment of Planning and Zoning Commission member (Place 6)**

Mayor appointed Holly Christian, Place 6 on the Planning and Zoning Commission. Councilmember Marian Carty made the motion to ratify the appointment. Councilmember Ernest Schoenefeldt seconded the motion. Motion carried with vote 4 yes and 0 no.

8. **Building Fire Code:** No action
9. **Truck Route Ordinance** -*this is table until after work shop on 4-7, at 6:00 pm*
10. **City of Santa Clara Fees Schedule Ordinance** – *this is table until after work shop on 4-7, at 6:00 pm*
11. **Santa Clara Personnel Policy** – *this is table until after work shop 4-7, at 6:00 pm*

I. ANNOUNCEMENTS: None

J. EXECUTIVE SESSION: None

K. ATTENDANCE BY OTHER ELECTED OR APPOINTED OFFICIALS: None

L. ADJOURNMENT

Councilmember Marian Carty made the motion to adjourn the meeting at 8:33 PM.
Councilmember Ernest Schoenefeldt seconded the motion and passed unanimously.

Mayor: Jeff Hunt



City Secretary: Donna White