



Notice and Agenda of Santa Clara, Texas Regular City Council Meeting

Monday, **February 24, 2025** at 6:30 PM
City Hall, 1653 North Santa Clara Rd, Santa Clara, TX

NOTICE IS HEREBY GIVEN THAT THE CITY COUNCIL OF THE CITY OF SANTA CLARA, TEXAS WILL HOLD A REGULAR CITY COUNCIL MEETING ON THE DATE, AND AT THE TIME AND LOCATION AS NOTICED ABOVE REGARDING THE TOPICS CONTAINED HEREIN.

A. PLEDGE

Pledge of Allegiance to the Flag of the United States of America: I pledge allegiance to the flag of the United States of America, and to the republic for which it stands: one nation under God, indivisible, with liberty and justice for all

B. CALL MEETING TO ORDER

1. Roll Call
2. Declaration of Quorum

C. CITY STAFF REPORTS

Staff reports include briefings on pending matters from City officials or City staff. Reports are in writing to be included in the agenda packet. **No discussion or formal action will be taken at this meeting on topics not on the agenda.**

1. Financial Report - City Secretary

D. PUBLIC COMMENT

All participants and speakers are hereby reminded of the City's Decorum and Public Comment Policy.

Interested persons wishing to provide public comments at this meeting must submit a complete public comment request form to the City Secretary for each topic they wish to speak about no later than five (5) minutes **PRIOR** to the start of the meeting. All public comment speakers will be allowed to speak for three (3) minutes on each topic for which they properly submitted a public comment request form.

Public comments on agenda items will be taken after the topic is introduced and after any scheduled presentation and staff recommendation is provided.

At this time, public comments will be taken from the audience on any topic NOT listed on the agenda. **No discussion or formal action will be taken at this meeting on topics not on the agenda.** Inquiries about matters not listed on the agenda shall be directed to City Staff following the meeting.

E. PUBLIC HEARING

Public hearings are for public information and input ONLY. No formal action will be taken at this meeting on the items discussed under this heading unless such action is otherwise listed on this agenda as an action item. The hearing(s) will be opened to receive an introduction / report / information from City Staff, then the applicant (if applicable) will be given an opportunity to speak, and then any other interested person(s) will be given an opportunity to provide comment on the hearing topic.

F. CONSENT AGENDA

The following routine, clerical, and administrative items require no public hearing and are anticipated to require little or no individualized discussion by the City Council. It is intended that these items will be acted upon with a single motion as a collective, singular item. A City Council Member may request separate deliberation for a specific item or items at which time that item or items will be removed from the consent agenda for discussion as a regular agenda item. Prior to a vote, the City Council may add to the consent agenda an item or items listed elsewhere on the regular agenda.

1. November 11, 2024 – City Council Regular Meeting Minutes

G. DISCUSSION ONLY

1. Open Records Policy

H. DISCUSSION AND POSSIBLE ACTION ITEMS

Items listed under this heading are for discussion and possible action.

1. Harvest Hill IVC preliminary plat
2. Santa Clara Personnel Policy
3. City of Santa Clara Fees Schedule Ordinance
4. Truck Route Ordinance
5. Appointment of Planning and Zoning Commission member (Place 6)
6. Mayor, Council, and P&Z duties list review/edit
7. Review and Appointment of Capital Improvement Plan and Impact Fee Advisory Committee

H. ANNOUNCEMENTS

Announcements include items of community interest, including expressions of thanks, congratulations, or condolence; information regarding holiday schedules; honorary or salutary recognitions of public officials, public employees, or other citizens; reminders on upcoming events organized or sponsored by the City; information regarding social, ceremonial, or community events organized or sponsored by a non-City entity that is scheduled to be attended by City officials or employees; and announcements involving imminent threats to the public's health and safety which have arisen after the posting of the agenda. No action will be taken, or in-depth discussion will occur on any announcement.

I. EXECUTIVE SESSION

The City Council may retire to executive session any time between the meeting's opening and adjournment for the purpose of consultation with legal counsel pursuant to Chapter 551.071 of the Texas Government Code; discussion of personnel matters pursuant to Chapter 551.074 of the Texas Government Code; deliberation regarding real property pursuant to Chapter 551.072 of the Texas Government Code; deliberation regarding economic development negotiations pursuant to Chapter 551.087 of the Texas Government Code; and/or deliberation regarding the deployment, or specific occasions for implementation of security personnel or devices pursuant to Chapter 551.076 of the Texas Government Code. Action, if any, will be taken in open session.

J. ATTENDANCE BY OTHER ELECTED OR APPOINTED OFFICIALS

It is anticipated that members of other city boards, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions, and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that board, commission, and/or committee subject to the Texas Open Meetings Act.

K. ADJOURNMENT

CERTIFICATION

I, the undersigned authority, do hereby certify that this Notice and Agenda of the Santa Clara City Council Meeting was posted on the door to City Hall, a place convenient and readily accessible to the general public at all times, and on the City's internet website on the following date and time indicated, and remained so posted continuously for 72 hours preceding the scheduled time of said meeting.

Posted by: Donna L White, City Secretary on: 02- 21 -2025 at: 1:00 pm

In compliance with the Americans with Disabilities Act, the City of Santa Clara will provide reasonable accommodations for persons attending City Council meetings. Braille is not available. To better serve you, requests should be received 48 hours prior to the meetings. Please contact Donna White, City Secretary, at 830-914-4443 or email santaclaratx@yahoo.com.