



City of Santa Clara, Texas – September 09, 2024
Planning & Zoning Commission Regular Meeting Minutes

A. CALL MEETING TO ORDER

The Planning & Zoning Commission Meeting called regular meeting on September 09, 2024, at 6:41 PM. At City Hall 1653 N Santa Clara Road and video conference through city's homepage City of Santa Clara with Mayor Jeff Hunt.

1. Roll Call:

David Cale Chairperson, Carrie Itschner, (Thomas Perkins-Absent), Chad Brady, (Shane Lipke-Absent), (Chase Grier-Absent) and Lloyd Fairley.

City Council Member(s) present: Dwane Atkins

2. Declaration of Quorum: Quorum present for September 09, 2024, P & Z regular meeting.

B. PLEDGE

C. PUBLIC COMMENT: None

D. PUBLIC HEARING(S):

E. CONSENT AGENDA

1. July 08, 2024, Planning & Zoning Regular Meeting Minutes

Lloyd Fairley made the motion to approve the July 08, 2024, meeting minutes.
Chad Brady seconded the motion. Motion carried.

F. DISCUSSION ONLY

Items listed under this heading are for discussion purposes ONLY. No formal action will be taken at this meeting on the items discussed under this heading.

G. DISCUSSION AND POSSIBLE ACTION ITEMS

Items listed under this heading are for discussion and possible action.

- Zoning Variance Application – 8933 Youngsford Rd.
Chad Brady made the motion to move the Zoning Variance Application forward to City Council meeting scheduled for September 23, 2024. Carrie Itschner seconded the motion and passed unanimously.

CONTINUE DISCUSSION AND POSSIBLE ACTION ITEMS

- Capital Improvement Plan & Impact Fee Advisory Committee
 - a. Recommend four additional members of the real estate, development, and building community to be appointed by City Council.
Added three new members; Glen Frederick, Dale Koehler, and Realtor knowledge, Stacy Daily.
 - b. Set meeting schedule to formulate a list of recommended land use assumptions.
Workshop will be held on the P&Z meeting scheduled for October 14, 2024 after the P&Z meeting.

Chad Brady made the motion to approve workshop meeting scheduled on October 14, 2024 after P&Z meeting. Lloyd Fairley seconded the motion. Motion carried

H. ANNOUNCEMENTS: NONE

I. EXECUTIVE SESSION: None

J ATTENDANCE BY OTHER ELECTED OR APPOINTED OFFICIALS: None

K. ADJOURNMENT

Chad Brady made the motion to adjourn the meeting at 7:03 PM.
Carrie Itschner seconded the motion and passed unanimously.

Chairperson: David Cale



City Secretary: Donna White
City Clerk: Anna Tagle