

RELEASE FROM EXTRATERRITORIAL JURISDICTION (ETJ)

Updated: July, 2024

DATE RECEIVED BY STAFF: _____



Reference: LOCAL GOVERNMENT CODE CHAPTER 42. EXTRATERRITORIAL JURISDICTION OF MUNICIPALITIES

CONTACT INFORMATION

Applicant's Name (if not owner, must be resident of area)		Property Owner	
Company		Company	
Applicant's Mailing Address		Owner's Mailing Address	
Applicant's Phone #		Owner's Phone #	
Applicant's Email		Owner's Email	

DESCRIPTION OF REQUEST

Number of properties within the area to be released: _____

General location of area to be released: _____

Total Acres Requesting to be Released from ETJ: _____

The following items are required for consideration of this application. These and additional items may be required, at the request of the City, in order to determine the application complete and filed.		Comments
<input type="checkbox"/>	Completed Application for Release from ETJ (this page)	
<input type="checkbox"/>	Exact Property description in the form of: 1) Metes and Bounds, or 2) Identification of the property on a Recorded Plat	
<input type="checkbox"/>	Signed "Release from ETJ Petition" (see next page) >50% of all owners within the area to be released must provide a signature	
<input type="checkbox"/>	If property is owned by an entity, estate, trust, etc. – provide proof of authority to sign on behalf of the entity, estate, trust, etc.	
<input type="checkbox"/>	If current ownership differs from data available on the Appraisal District website provide deed(s) as proof of ownership	

Every application accepted by the responsible official for filing shall be subject to a determination of completeness...the responsible official is not required to review an application unless it is complete.

AUTHORIZATION

Submittal of this application shall constitute as acknowledgment of and authorization to process this request.

Most answers to this process can be found at:

Texas Local Government Code Chapter 42. Extraterritorial Jurisdiction of Municipalities.

CITY OF SANTA CLARA RELEASE FROM ETJ PETITION

By signing this petition, I hereby request to be removed from the City of Santa Clara Extraterritorial Jurisdiction (ETJ). I hereby affirm that I am the legal owner of the property identified below. All owners

Tax ID # / Voter ID / or Date of Birth	Physical Address	Property Owner's <i>Legibly</i> Printed Name	Property Owner's Signature	Property Owner's Mailing Address
<i>Of property to be released from the ETJ.</i>				<i>If not the same</i>

Provide additional "Petition" sheets if necessary

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