



## City of Santa Clara, Texas – June 10, 2024 Planning & Zoning Commission Meeting

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### A. CALL MEETING TO ORDER

The Planning & Zoning Commission Meeting called regular meeting on June 10, 2024, at 6:39 PM. At City Hall 1653 N Santa Clara Road and video conference through city's homepage City of Santa Clara with Mayor Jeff Hunt.

#### 1. Roll Call:

David Cale Chairperson, Carrie Itschner, Thomas Perkins, Chad Brady, Shane Lipke, Chase Grier, and Lloyd Fairley.

#### City Council Member(s) present:

Dwane Atkins

2. **Declaration of Quorum:** Quorum present for June 10, 2024, P & Z regular meeting.

### B. PLEDGE

C. **PUBLIC COMMENT:** None

D. **PUBLIC HEARING(S):** None

### E. CONSENT AGENDA

#### 1. May 13, 2024, Planning & Zoning Regular Meeting Minutes

Chase Grier made the motion to approve the May 13, 2024, meeting minutes.  
Lloyd Fairley seconded the motion. Motion carried.

### F. DISCUSSION ONLY

Items listed under this heading are for discussion purposes ONLY. No formal action will be taken at this meeting on the items discussed under this heading.

1. **Road Study:** To be reviewed by City Council

#### 2. **Property subdivision & land development ordinance (2021-006):**

Discussion with the hand out from Lloyd Fairley on a list of subjecting proposed changes to the Property Subdivision and Land Development Ordinance:

Article V

- Increase the retention standards for runoff retention

- Restrictions on the drainage from the retention
- Include the flow analysis for downstream structures
- Restriction of water shed manipulation
- Include all area of the drainage basin
- Require that all runoff in the development is managed
- Require a yearly inspection process for stormwater structures

Article VII

- Open space requirements
- Include the developers responsibility for open space maintenance

**F. DISCUSSION AND POSSIBLE ACTION ITEMS**

Items listed under this heading are for discussion and possible action.

- 1 Road repair/level up – N Santa Clara Rd to FM 78:** No motion at this time.

**G. ANNOUNCEMENTS:**

- Northeast Luncheon on Thursday, at 11:30 am at Olympic Golf Club

**H. EXECUTIVE SESSION:** None

**I. ATTENDANCE BY OTHER ELECTED OR APPOINTED OFFICIALS:** None

**J. ADJOURNMENT**

Chase Grier made the motion to adjourn the meeting at 7:36 PM. Thomas Perkins seconded the motion and passed unanimously.

Chairperson: David Cale

City Secretary: Donna White

