



## City of Santa Clara, Texas – March 11, 2024 Planning & Zoning Commission Meeting Minutes

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### A. CALL MEETING TO ORDER

The Planning & Zoning Commission met in a regular meeting on Monday, March 11, 2024, at 6:32 PM. At City HLL 1653 N Santa Clara Rd in City of Santa Clara with Chairperson: David Cale.

#### 1. Roll Call:

David Cale Chairperson, Carrie Itschner, Thomas Perkins, Chad Brady, Shane Lipke, Chase Grier, and Lloyd Fairley.

**City Council Members present:** Marian Carty

2. **Declaration of Quorum:** Quorum present for March 11, 2024.

### B. PLEDGE

### C. PUBLIC COMMENT:

- Greg Cunham (Creek Rd.)- Mowing done left large piles of grass in the roadway and wanted to share his opinion on the process of pothole repairs.

### D. CONSENT AGENDA

#### 1. January 8, 2023, Regular Planning & Zoning Meeting Minutes

Chase Grier made the motion to approve the January 8, 2023, meeting minutes. Carrie Itschner seconded the motion (with corrections) Leaning, not leading. Motion carried.

### E. DISCUSSION ONLY ITEMS

None

### F. DISCUSSION AND POSSIBLE ACTION ITEMS

Items listed under this heading are for discussion and possible action.

#### 1. **Regency Ranch Unit 2- Subdivision/Residential Plat Application (rec'd 2-15-24):**

Thomas Perkins made the motion to approve Regency Ranch Unit 2 subdivision/Residential Preliminary Plat Application (rec'd 2-15-24) with city engineer comments. Lloyd Fairley seconded the motion. Motion carried.

**2. Ann Austin Subdivision, Phase 2 -Final Plat Application (rec'd 2-15-2024)**

Lloyd Fairley made the motion to denied Ann Austin Subdivision, Phase 2-Final Plat Application (rec'd 2-15-2024), based on city engineer comments. Shane Lipke seconded the motion. Motion carried.

**3. Review Santa Clara Loop and Wetz Road**

Discussion regarding needed correction/repairs for Santa Clara Loop and Wetz Road. The Mayor will have the City engineer write up a list of corrections/repairs needed for this project.

**4. Tree Trimming areas.**

Discussion only no action taken at this time.

**5. Road Committee:**

Road Committee consists of Shane Lipke, Lloyd Fairley, Chase Grier, David Cale and Marian Carty. Road Committee Workshop on April 1, 2024, at 6:00 pm. Discussion only no action needed at this time.

**G. ANNOUNCEMENTS:** None

**H. EXECUTIVE SESSION:** None

**I. ATTENDANCE BY OTHER ELECTED OR APPOINTED OFFICIALS:** None

**J. ADJOURNMENT**

Carrie Itschner made the motion to adjourn the meeting at 7:33PM. Chase Grier seconded the motion and passed unanimously.

Chairperson: David Cale

City Clerk: Anna Tagle

