



City of Santa Clara, Texas – January 8, 2024 Planning & Zoning Commission Meeting Minutes

A. CALL MEETING TO ORDER

The Planning & Zoning Commission met in a regular meeting on Monday, January 8, 2024, at 6:41 PM. At City HLL 1653 N Santa Clara Rd in City of Santa Clara with Chairperson: David Cale.

1. Roll Call:

David Cale Chairperson, Carol Folbre- retired, Thomas Perkins, Chad Brady, Shane Lipke, Chase Grier, and Lloyd Fairley.

City Council Members present: Miriam Carty and John Reagan

2. **Declaration of Quorum:** Quorum present for January 8, 2024.

B. PLEDGE

C. **PUBLIC COMMENT:** Jen Fairley – Topic: Collection Station

D. CONSENT AGENDA

1. November 13, 2023, Regular Planning & Zoning Meeting Minutes

Lloyd Fairley made the motion to approve the November 13, 2023, meeting minutes. Chase Grier seconded the motion (with corrections) Leaning, not leading. Motion carried.

E. DISCUSSION ONLY ITEMS

a. Stephen Germann, Commissioner, Precinct 4

Discussion on Commissioner process to re-open dumpsite.

b. **Road Grants:** Will contact TML regarding help with road grants.

c. North Santa Clara Road at 78 Intersection

Discussed options regarding intersection at 78 and N Santa Clara Rd, due to heavy traffic, i.e. traffic lights, purchase property to cross over FM78.

F. DISCUSSION AND POSSIBLE ACTION ITEMS

Items listed under this heading are for discussion and possible action.

1. Election of the P&Z Chairperson and Vice President 2024:

Planning and Zoning Commission member selected David Cale – Chairperson and Chase Grier – Vice Chairperson

Thomas Perkins made the motion to approve the Electees. Chad Brady seconded the motion. Motion carried.

2. Amescua – Application for Property Subdivision Variance:

Chad Brady made the motion to approve the Amescua application for Property Subdivision Variance to move forward to City Council. Chase Grier seconded the motion. Motion carried.

3. Lopez – Application for Property Subdivision Variance:

Lloyd Fairley made the motion to Table Lopez- Application for Property Subdivision Variance until progress is made on the STOP work order.

4. Failing Culvert – Youngsford Rd (West of N. Santa Clara Rd.):

Shane Lipke made the motion to recommend to City Council to place a hold on the failing culvert on Youngsford Rd (W of N Santa Clara Rd). Chade Grier seconded the motion. Motion carried.

5. Tree Trimming areas priority list:

No priority list made at this time. Public works will start on N Santa Clara Rd at Youngsford Rd (South bound on west/south corner) and then start on Youngsford Rd. (water tower to N Santa Clara Rd).

6. Condition of Wetz Road/Santa Clara Loop:

Jeff to have Engineer review all issues and take it up with company.
(Under warranty).

G. ANNOUNCEMENTS:

- Stephen Germann announced to all “I care about the dump” petition @ helping hands go out and sign petition.

H. EXECUTIVE SESSION: None

I. ATTENDANCE BY OTHER ELECTED OR APPOINTED OFFICIALS: None

J. ADJOURNMENT

Chase Grier made the motion to adjourn the meeting at 7:42PM. Lloyd Fairley seconded the motion and passed unanimously.

Chairperson: David Cale

City Clerk: Anna Tagle

