



Santa Clara, Texas - Regular City Council Meeting Minutes

November 13, 2023

The City Council called regular meeting on November 13, 2023, at 6:49. At City Hall 1653 N Santa Clara Road and video conference through city's homepage City of Santa Clara with Mayor Jeff Hunt.

A. CALL MEETING TO ORDER

1. **Roll Call:** Marian Carty-Absent, Jim Folbre-Absent, John Reagan, Danny Trammell, and Ernest Schoenefeldt.

P&Z Members present: Chad Brady, Thomas Perkins, Lloyd Fairley, David Cale, and Shane Lipke

2. **Declaration of Quorum:** Quorum was present for November 13, 2023, City Council Meeting

B. PLEDGE

Pledge of Allegiance to the Flag of the United States of America.

C. PUBLIC COMMENT:

- Steve Beisser (Cody Lane): Mr. Beisser had comments regarding Government code 551. and Open Meeting and 551.042.

D. **PUBLIC HEARING(S):** None scheduled.

E. CONSENT AGENDA

1. October 23, 2023 – City Council Meeting Minutes

Council member John Reagan made the motion to approve City Council Regular Meeting Minutes for October 23, 2023. Council member Ernest Schoenefeldt seconded the motion. Motion carried.

F. CITY STAFF REPORTS

Staff reports include briefings on pending matters from City officials or City staff. Reports may be made verbally or in writing to be included in the agenda packet.

1. Financial Report - City Secretary
2. Planning and Zoning Commission Report – P&Z Chairperson on 11-13-2023 P&Z Regular Meeting
3. City Marshal Report: Chief Jerry Airola

G. DISCUSSION ONLY ITEMS

Items listed under this heading are for discussion purposes ONLY. No formal action will be taken at this meeting on the items discussed under this heading.

None scheduled.

H. DISCUSSION AND POSSIBLE ACTION ITEMS

Items listed under this heading are for discussion and possible action.

1. **Engineer work order for culvert replacement on Youngsford Rd (W Santa Clara Rd):**
Council member John Reagan proposed obtaining three bids for the necessary work on Youngsford Rd (located west of N Santa Clara Rd) at the low water crossing. Additionally, have inspection of the job be conducted by an employee from the City of Santa Clara's Public Works department. Council member Ernest Schoenefeldt seconded the motion. Motion carried.
2. **Appointment of Planning and Zoning Commission members for places: 1, 2, 4, & 7:**
No action taken, to be on 01-22-2024 City Council agenda for places 3,5,6 & 8 not 1,2,4 & 7.
3. **MOU between Marshal Office and other outside agencies:**
City Council member Danny Trammell made the motion to have Jerry Airola-Marshall's office develop MOU with other agencies and City Council to approve final MOU. Council member Ernest Schoenefeldt seconded the motion. Motion carried.
4. **Shed for City Hall:** No Action at this time, pending quote from Mueller-metal buildings.

I. ANNOUNCEMENTS:

- Carmen Long Court Clerk, was awarded the distinguished Service Award by the Texas Court Clerk's Association (TCCA).
- City of Santa Clara's Annual Holiday Potluck December 11, 2023 at 7:00 am

J. EXECUTIVE SESSION: None scheduled.

K. ATTENDANCE BY OTHER ELECTED OR APPOINTED OFFICIALS: None

L. ADJOURNMENT

Council member Ernest Schoenefeldt made the motion to adjourn the meeting at 7:40 PM. Council member John Reagan seconded the motion and passed unanimously.

Mayor: Jeff Hunt



City Secretary: Donna White