



## City of Santa Clara, Texas - Regular City Council Meeting Minutes May 22, 2023

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The City Council called regular meeting on May 22, 2023, at 6:31 PM. At City Hall 1653 N Santa Clara Road and video conference through city's homepage City of Santa Clara with Mayor Jeff Hunt.

### **A. CALL MEETING TO ORDER**

**1. Roll Call:** Marian Carty, Jim Folbre, John Reagan, Danny Trammell, and Ernest Schoenefeldt.

**P&Z Member present:** David Cale

**2. Declaration of Quorum:** Quorum was present for 5-22-2023, City Council meeting.

### **B. PLEDGE**

Pledge of Allegiance to the Flag of the United States of America: I pledge allegiance to the flag of the United States of America, and to the republic for which it stands: one nation under God, indivisible, with liberty and justice for all.

### **C. PUBLIC COMMENT**

**D. PUBLIC HEARING:** None

### **E. CONSENT AGENDA**

1. April 17, 2023 – City Council Meeting Minutes
2. May 15, 2023 – City Council Special Meeting Minutes

Council member Danny Trammell, made the motion to approve City Council Regular Meeting Minutes for May 22, 2023. Council member Jim Folbre seconded the motion. Motion carried.

### **F. CITY STAFF REPORTS**

Staff reports include briefings on pending matters from City officials or City staff. Reports may be made verbally in or in writing to be included in the agenda packet.

1. Financial Report - City Secretary
2. Planning and Zoning Commission Report – P&Z Chair
3. City Marshal Report

### **G. Guadalupe County Emergency Management Duties:**

Guadalupe Fire Marshal Patrick Pinder and Assistant Fire Marshal Bryce Houlton, presented information to the City Council and citizen present regarding the duties of the Fire Marshal office.

Permitting, Burn Rules, Fire Code Rules, Inspection (commercial only), Plan review, Permits, Public outreach as well as Plan and Assist with Natural and Man Made disasters. Please review the Guadalupe County website to see all the information that the Fire Marshal that provides to Guadalupe citizens.

**H. DISCUSSION ONLY**

**1. Santa Clara Loop/Wetz Road Project update:**

City Engineer Tom Turk updated the City Council members and citizens present on the next steps that the contractor CK Newberry, LLC will be doing on this project. Next step is prim coat and then seal coat and final the shaping the drainage and take care of the pouch list and should be complete in a couple of weeks. Tom, Q/A with City Council members and citizen present.

**2. Traffic Study/Impact from Engineer:**

City Engineer Tom Turk addressed the City Council regarding Traffic Study to impose impact fees. Before the city can take action to impose impact fees, the must first appoints a Capital Improvement Advisor Committee and then adopt: #1 Land Use plan #2 Capital Improvement plan. Tom has handout for Council members to review on this topic.

**I. DISCUSSION AND POSSIBLE ACTION ITEMS**

Items listed under this heading are for discussion and possible action.

**1. FY 2021-2022 Audit review by Armstrong, Vaughan & Associates, P.C.:**

City Council members reviewed and asked questions regarding the audit for FY 2021-2022 with a represented from Armstrong, Vaughan & Associates.

City Councilmember Jim Folbre made the motion to approve City of Santa Clara FY 2021-2022 Audit by Armstrong, Vaughn & Associates. City Councilmember Marian Carty seconded the motion. Motion carried.

**2. EMS Interlocal Agreement with City of Schertz:** No action at the time. Move to June 2023, City Council Agenda

**J. ANNOUNCEMENTS:**

- City has AED at City Hall.
- City of Santa Clara has a new website, please visit

**K. EXECUTIVE SESSION:** None

**L. ATTENDANCE BY OTHER ELECTED OR APPOINTED OFFICIALS**

**M. ADJOURNMENT**

Council member Jim Folbre made the motion to adjourn the meeting at 8:023 PM. Council member Ernest Schoenefeldt seconded the motion and passed unanimously.

**Mayor:** Jeff Hunt



**City Secretary:** Donna White  
**Absent 5-22-23**