



City of Santa Clara, Texas Regular City Council Meeting

The City Council called regular meeting on April 25, 2022 at 6:37 PM. At City Hall 1653 N. Santa Clara Road and video conference through city's homepage city of Santa Clara with Mayor Jeff Hunt.

A. CALL MEETING TO ORDER

1. Roll Call: Marian Carty, Jim Folbre, Lynette Sierer, Danny Trammell and Ernest Schoenefeldt

P & Z Members present: David Cale

2. Declaration of Quorum: Quorum was present for 04-25-2022, City Council Meeting

B. PLEDGE

C. **PUBLIC COMMENT:** None

D. **PUBLIC HEARING:** None

E. CONSENT AGENDA

1. March 28, 2022 – City Council Regular Meeting Minutes

Council member Marian Carty, made the motion to approve City Council Regular Meeting minutes for March 28, 2022. City Council member Danny Trammell seconded the motion. Motion Carried.

F. CITY STAFF REPORTS

Staff reports include briefings on pending matters from City officials or City staff. Reports may be made verbally in or in writing to be included in the agenda packet.

1. Financial Report - City Secretary
2. Planning and Zoning Commission Report – by City Secretary
3. City Marshall Report by Chief Marshal Jerry Airola

G. DISCUSSION ONLY

1. Frequent Access Truck Permit - GP Trucking

Discussion regarding GP Trucking off Country Ln (CR 373) who would like to use Country Ln (CR 369) to get to their home base on Tolle Rd. As per City Ordinance 2019-009 NO Thorough Trucks, fee for 3 months would be \$2,500 for each vehicle.

2. City Hall Facilities – future plan for capacity needs, expansion and/or new construction

Mayor discussed with the Council members on the needs to expand City Hall – expansion or new construction in the next 5 years

H. CONTINUE DISCUSSION ONLY

3. Personnel Needs/Positions: Discuss regarding Court Clerk needed at the office due to court growing.

4. FY 2022 – 2023 Capital Improvement Projects: The Mayor would like the City Council members to come up with a 5-, 10- or 20-year plan improvements needed at City Hall example: new building, work shop and impound lot etc.

5. FY 2022 – 2023 Budget: The Mayor reviewed with the City Council members the lay out for CSC's 2022-2023 budget.

I. DISCUSSION AND POSSIBLE ACTION ITEMS

Items listed under this heading are for discussion and possible action.

1. **Vehicle impound lot at City Hall:** Council member Marian Carty made the motion to proceed with gathering the detail spec for an impound lot and cost and funding. Council member Danny Trammell seconded the motion
2. **Road Equipment**
 - **Mower Tractor and Mower Deck:** No action taken pending quotas.
 - **Pricing and Purchasing Committee:** No action taken at this time.
3. **2022 Road Project RFP(s):** Below project are pending drainage spec that is in process with City Engineer.
 - **Santa Clara Loop**
 - **Wetz Road**

Council member Ernest Schoenefeldt made the motion to have City Attorney process the RFP once she receives Engineer's spec on drainage for Santa Clara Loop and Wetz Road Project. Council member Jim Folbre seconded the motion. Motion carried.
4. **FY 2021 – 2022 Budget Amendments**
 - a. **Marshal Department**
 - **STEPS Program**
 - **vehicles**
 - **staffing**
 - b. **Staffing / Benefits**
 - c. **Facilities / Equipment**
 - d. **Court**
 - e. **Federal Covid Relief Funds**
 - f. **Public Works**
 - **Roads Projects**
 - **Equipment**
 - **Staffing**

No change made on these budget items and no action was taken.

J. ANNOUNCEMENTS: Mayor Meeting Wednesday, 04-27-2022, with Judge Kisner

K. EXECUTIVE SESSION: None

L. ATTENDANCE BY OTHER ELECTED OR APPOINTED OFFICIALS: None

M. ADJOURNMENT

Council member Marian Carty made the motion to adjourn the meeting at 8:48 PM. Council member Ernest Schoenefeldt seconded the motion and passed unanimously.

Mayor: Jeff Hunt



City Secretary: Donna White