

# City Council Meeting – Regular Meeting – November 27, 2017

# 1. Call Meeting to Order

The City Council called regular meeting on November 27, 2017, at 6:44 PM. At City Hall 1635 N Santa Clara Rd in city of Santa Clara with Mayor, Jeff Hunt **Roll Call:** Present: Marian Carty, Jim Folbre, Ernest Schoenefeldt, Lynette Sierer and Danny Trammell

# 2. Opening

Pledge of Allegiance to the Flag of the United States of America: I pledge allegiance to the flag of the United States of America, and to the republic for which it stands: one nation under God, indivisible, with liberty and justice for all.

3. Presentation by Guadalupe County Young Marines – no presentation

## 4. Public Comment

In accordance with the Texas Attorney General's Opinion, any public comment that is made on an item that is not on the published final agenda will only be heard by the City Council. No formal action, discussion, deliberation, or comment will be made by the City Council. Each person providing public comment will be limited to 3 minutes. Jen Fairley stated her concern regarding trash dumping on Creek Road and wanted to know if a City could post signs to try and discourage violators.

#### **Reading of the Consent Agenda**

The following items may be acted upon in a single motion. No separate discussion or action on any of these items will be held unless requested by a member of the City Council.

- 5. Approval of Minutes
  - A. Approval of the minutes of the Oct 23, 2017 meeting
- 6. Other Actions
  - A. Receive Financial Report by City Secretary
  - **B.** Receive Planning and Zoning Commission Report

#### Action on the Consent Agenda

Councilman Trammell made the motion to approve the consent agenda. Councilwoman Marian Carty seconded the motion. Motion carried.

## 7. Discuss only

- A. Franchise Fees and Agreements: No update at this time
- B. **City Marshall Position duties/process:** City Marshall Position for City of Santa Clara, has been placed on hold.
- C. City Engineering: Discussion on options to consider for City of Santa Clara.

#### 8. Discussion and consider action

- A. **Guadalupe Appraisal District Board of Director City Vote:** Councilman Danny Trammell made the motion to vote for Ben Amador Jr. for Guadalupe Appraisal District-Board of Director. Councilman Jim Folbre seconded the motion. Motion carried.
- B. **Subdivision Ordinance:** Councilman Ernest Schoenefeldt made the motion to accept the draft of City of Santa Clara Subdivision Ordinance and to be posted in newspaper. Councilwoman Lynette Sierer seconded the motion. Motion carried.
- C. Vista Ridge Pipeline: Councilwoman Marian Carty made the motion to approve a permit for 6 months beginning today November 27, 2017 until May 27, 2018, 14 day notice to provide actual construction days to begin no longer the 5 consecutive days and no more than 10 total days with a submittal of traffic control plan at the time of notice to precede in advance closure signs and detour routes at least 10 days prior to detour signage during construction and with the understanding that noncompliance such as pavement derestriction fee and clean up with be calculated if and when necessary at the inspection, be required and pay for within 72 hours in advance and cancel no later than 12 hours prior to avoid inspection fee. Councilman Ernest Schoenefeldt seconded the motion. Motion carried
- D. Adoption of international building code: No discussion or action at this time.
- E. **City Code Compliance/Building Inspector:** Councilwoman Marian Carty made the motion to have the City Attorney write up a City Code Compliance/Building Inspector agreement. Councilman Ernest Schoenefeldt seconded the motion. Motion Carried.
- F. Building/Code inspections: Discussion only no action taken at this time.
- G. **706 N. Santa Clara Rd Annexation and Permit:** Councilwoman Marian Carty made the motion to accept annexation and Driveway permit for 706 N Santa Clara Rd in to City of Santa Clara. Councilman Jim Folbre seconded the motion. Motion carried.
- H. Agreement with County to do level-up and chip coat on Cody Lane and Cale Dr: Discussion only no action taken at this time.
- I. **Tree clearing contract:** Tree clearing contract on hold at this time. Small tree clearing projects will be arranged throughout the year.
- J. Road Ditch clearing project: Road Ditch clearing project on hold at this time.
- K. Road Projects: No updates at this time.
- L. **Truck route/No thru truck ordinance:** Councilman Jim Folbre made the motion to post the Truck route/No thru truck ordinance to the newspaper. Councilman Danny Trammell seconded the motion. Motion carried.

#### M. Review Permit/Variance Applications:

- Received application for 553 Santa Clara Loop- (Oba), no fee paid at this time. No action taken discussion only.
- New driveways added (3 total on 2 lots) 782 Santa Clara Loop
- New driveways added/improving prior driveway on property on Wetz Rd (N of Youngsford Rd).
  City Attorney will be sending letters to the above property owners, regarding the procedure they need to follow.
- N. **Purchase Road Crack Sealer Equipment:** Councilwoman Marian Carty made the motion to purchase Road Crack Sealer Equipment, Compressor & supplies needed to operate Road Crack Sealer not to exceed \$3,000.00. Councilman Ernest Schoenefeldt seconded the motion. Motion carried.

## O. Discuss and consider action regarding future agenda items

- Franchise Fees and Agreements
- Vista Ridge pipeline
- City Marshall Position
- City Engineering
- Subdivision Ordinance
- Tree clearing contract
- Road Ditch Clearing project
- Road Projects
- Truck route/No thru truck Ordinance
- Permit/Variance Application

## 9. Adjournment

Councilwoman Marian Carty made the motion to adjourn the meeting at 8:36 PM. Councilman Ernest Schoenefeldt seconded the motion, and passed unanimously.

Mayor, Jeff Hunt

City Secretary, Donna White- Absent